

**2018 OAAG Awards
Nomination Package**

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GUIDELINES FOR THE 2018 OAAG AWARDS

What are the OAAG Awards?

The OAAG Awards are a signature program and event produced by the Ontario Association of Art Galleries. The OAAG Awards are annual, province-wide, juried art gallery awards of artistic merit and excellence recognizing and celebrating the exhibitions, publications, programs and community partnerships commissioned by and produced by Ontario's public art galleries. This year, 2018, is the 41st presentation of the OAAG Awards.

Nominations Deadline

Deadline:	Friday, June 29, 2018, 5 pm
Delivery:	Ontario Association of Art Galleries Suite 395, 401 Richmond Street West Toronto ON M5V 3A8
Questions? Please contact:	Zainub Verjee Executive Director Ontario Association of Art Galleries Email zverjee@oaag.org

The Awards Ceremony

The 2018 OAAG Awards will be presented in Toronto on November 19, 2018.

Filling in the Nomination Forms

- Submit one (1) copy of the Nominations Cover Sheet signed by your Gallery Director.
- Each Award has its own Nomination Form.
 - Please complete and submit a separate Nomination form for each nomination.
 - Nominate *all* your excellent work!
- *Please take care!* The Award certificate will reflect the information provided on the nomination form *as you supply it*, including gallery names, proper names, titles, and so on.
- *We proof the Certificates against the Nomination Forms.*

Eligibility

Who can make nominations?

OAAG members with all membership dues current and paid as follows:

Art Gallery Members

Affiliate Members

Business Members

Colleague Members

Eligible period of activity

Between April 1, 2017 (last year) and March 31, 2018 (this year).

Who is eligible to be nominated?

OAAG members with membership dues paid as follows:

Eligible for all Awards:

Art Gallery Members and Affiliate Members.

Eligible for the Exhibition Award and the Design Awards:

Business Members

Eligible for the Lifetime Achievement Award:

Designated Representatives and Colleagues

Eligible for Colleague of the Year:

Professionals working in or with OAAG member institutions and Colleagues

Eligible for the Volunteer Award:

Board members and volunteers serving OAAG members

What is eligible to be nominated?

Exhibitions, programs, publications, education projects, other projects, and contributions by staff, contract employees, volunteers and corporate partners produced in association with eligible membership classes (see above).

Ineligibility of OAAG Projects

Projects in which OAAG itself has played a contributing role as an organizer, partner or collaborator are not eligible for nomination.

The OAAG Awards

The Ontario Association of Art Galleries Awards program, one of the most comprehensive and best known among Ontario's sectoral arts awards programs, is a pillar of OAAG's services to members. Highly regarded as a key benefit of membership, the OAAG Awards play a vital role in peer recognition and profile for the public art gallery sector. Established in 1977, the OAAG Awards are among the oldest awards of any arts service organization. For the public art gallery sector in Ontario, they are the only annual juried awards to recognize excellence and significant achievement in programming and partnerships. In many ways, the OAAG Awards are unique. Their breadth and depth of recognition is unparalleled among other arts service organizations that were surveyed. The OAAG Awards recognize both institutions and individuals. They distinguish between such things as the size of organization or gallery and drill down to ensure that nominations are being considered within the context of comparable work. It is a significant challenge for a small sector, with huge differences and distinctions among members, to provide such delineation in award categories.

McKay & Associates, OAAG Program and Communications Review, 2009

OAAG Awards Process and Accountability

Charitable Status

The Ontario Association of Art Galleries is a registered charitable organization and complies with required charitable reporting and receipting processes stipulated by the Canada Revenue Agency.

OAAG's Charitable Objects

- To encourage cooperation between member galleries and museums.
- To encourage cooperation with the Ontario Arts Council and similar agencies.
- To assist in the development of visual art centres in the province of Ontario.
- To promote high standards of excellence and uniform methods in the care and presentation of art.
- To serve as an advisory body in matters of professional interest in the province of Ontario.

What do the OAAG Awards recognize?

The OAAG Awards recognize and celebrate the artistic agency and public service of Ontario's public art galleries: what Ontario's public art galleries actively do. The public art gallery's exhibitions, collections, programs and activities, external or internal, serve a charitable mandate of public education.

The Public Art Gallery and the OAAG Awards

Though we think of the public art gallery as a permanent institution, in reality, the public art gallery instantiates and regenerates itself both financially and artistically every year.

At the same time, each year, each public art gallery serves new and diverse audiences, people of all backgrounds from home and abroad, visitors, volunteers, professional and amateur artists and many other primary creative producers including curators, and gallery staff, and teachers, students, and self-learners of all ages.

The impacts of each activity undertaken by the public art gallery carry far beyond the gallery doors in the minds of those who participate.

The public art gallery may be municipal, regional, provincial, or national. It may be independent or affiliated with a larger or smaller institution with the same or a totally different mandate. It may be collecting or non-collecting.

Relative to its own incorporation and governance model, the public art gallery originates an annual program of unique artistic activities and original cultural productions including but not limited to exhibitions, public programs, publications, special and community projects.

The OAAG Awards recognize and celebrate the artistic merits of these productions and their partner relationships.

Production, Funding and Financial Accountability of the OAAG Awards

The financial operations of the OAAG Awards are audited on an annual basis as part of OAAG's regular independent financial reporting. The Association contributes approximately 20% of its paid operating staff time to the OAAG Awards each year. Through the annual Business Plan, OAAG commits additional cash contributions to the Awards to a maximum of \$8,000 per year against total cash program costs of approximately \$19,000 annually.

Additional costs over and above \$8,000 associated with the presentation of the OAAG Awards are covered by cash sponsorships, voluntary donations, and employment project granting (for example, Young Canada Works, when available).

Active role of the OAAG Secretariat

All aspects of the OAAG Awards, their adjudication and their public presentation are administered and coordinated through the OAAG Secretariat, including the nomination materials, the call for nominations, and the solicitation of nominations.

All OAAG staff members supporting the OAAG Awards declare and record conflict of interest and, including the Executive Director, absent themselves from any situation that might appear to compromise the juries' independent assessment.

OAAG staff members are to have no direct contact with jurors other than as specifically directed by the Executive Director.

Relationship of the Executive Director and OAAG Awards Juries

By job description, the Executive Director is the director of the OAAG Awards.

The Executive Director keeps a current list of interested potential jurors. After the final nominations list for the year is compiled, the Executive Director also consults the OAAG membership directory to identify potential jurors from non-competing member organizations as well as other resources. All potential juror names are assessed against the 2018 OAAG Awards nomination database, which includes all the names cited in the current awards nominations. The Executive Director only issues jury invitations for that year based on apparent non-competition.

As mentioned above, jurors review the nomination materials and are then required to declare conflict of interest if it appears to them during their review.

During the jury process, the Executive Director may be asked by jurors to solicit additional information from nominees.

The Executive Director is not a juror and does not determine jury decisions.

Relationships of OAAG Board, Sponsors and presenting Member

Current OAAG Board members, sponsors, nominees, and those affiliated with the annual host member organization do not serve as jurors and have no direct contact with jurors during the Awards process.

OAAG Board members (and their organizations) are eligible like other OAAG members to submit nominations into competition in the OAAG Awards. This has no impact on the Juries whose decisions are independent.

OAAG Board members and members may also contribute as donors to the annual OAAG Awards fund-raising campaign. This bears no relationship on the Juries whose decisions are independent.

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The annual OAAG Awards ceremony may be presented in a Member's venue. The presenting Member is eligible to submit nominations like any other Member. This bears no relationship on the Juries whose decisions are independent.

OAAG Awards Jurors & Jury Decisions

OAAG jurors are invited professional visual art colleagues or artists of provincial and national stature with no organization or individual nominations in competition for the 2018 OAAG Awards.

Based on the nominations, OAAG aims to select jury members who are knowledgeable and representative of the submissions made. This includes but is not limited to diversity, gender parity, regional representation, etc.

Decisions of OAAG Awards jurors are based on the artistic merit of the nominations and are independent of sponsorship, donation, employment or other professional, voluntary or personal relationships.

Jurors understand that public art galleries are curated spaces and are invited to bring their comprehensive and significant experience in the visual arts to assess the artistic excellence of nominations from across Ontario.

Juries, presented with all eligible nominations, measure a nomination's effectiveness against its own proposal, and are able to assess the work of contemporary and/or historical artists, whether regional, provincial, national or international.

Jury deliberations are confidential and independent to the jury, and their decisions are consensual and final. Jurors scrutinize nomination materials, and then declare and record conflict of interest, and absent themselves from any potential conflict. Jurors may be compensated for their time and contributions to the OAAG Awards.

The Awards

Assessed by Jury One

Publications submitted for reading by Jury One will not be returned.

One project can be submitted in two different award categories.

1-9. Exhibition Awards

Recognizing art exhibitions evidencing **exceptional** and **original curatorial** and **artistic achievement** supported by **technical excellence** in exhibition design and installation. The exhibition must be originated, developed and carried out by a staff or contract curator for an eligible institution that was open to a public audience in an OAAG member site or other satellite location during the eligible period. The certificate cites the nominated organization, the exhibition title, the exhibition curators, exhibited artists, and design and installation team members as included on the nomination form.

10. Exhibition Design and Installation

Recognizing extraordinary achievement in exhibition installation and design. Jury One will assess every nomination received for the Exhibition Awards 1-9 for achievement in exhibition installation and design. The jury has the opportunity to cite one exhibition. This certificate also cites the exhibition designers and the installation team members.

15. Curated Public Program Award

Recognizing other remarkable and innovative curatorial programs originated and developed by staff or contract employees or teams for a public audience. This Award specifically acknowledges the development of the public program as it embraces a curatorial model based on curatorial research and development producing new artistic opportunities for critical exchange between gallery, artist and community. The nominated event, performance, screening, lecture, or other form of public engagement does not need to be directly associated with an exhibition, but illustrates excellence in audience development and artistic achievement. The program/project can take place outside of the gallery or be part of an ongoing series. The certificate cites the nominated organization, the public program, the organizing curator(s) or public programmer(s), and the exhibited artists. One award may be presented.

16. Education Award

Recognizing remarkable and innovative art educational programs originated and developed by staff or contract employees or teams on-site or off-site. Galleries carefully design and deliver unique educational programs, opportunities and experiences for broadly diverse audiences that are intended to stimulate and broaden interest, enjoyment and understanding of art. A consciously didactic, instructive and/or programmatic purpose may help define a gallery activity more specifically as educational, as could expectations of learning outcomes

GUIDELINES

about art geared to a specific audience. The certificate cites the nominated organization, the education program, and the organizing educator(s). One award may be presented. One submission per gallery member.

Assessed by Jury Two

11-13. Curatorial Writing Awards

Recognizing original texts about visual art written by Canadian gallery curators, guest curators or guest writers and commissioned and published as curatorial writing in relation to an exhibited artwork or a visual art exhibition, contemporary or historical, by an OAAG member organization during the eligible period. Eligibility for these awards is restricted to commissioned writing about art by a Canadian art curator in relation to an exhibited artwork or visual art exhibition by an OAAG member. The curator chooses the appropriate form: it may or may not be an expositional essay. Regardless of form, the length restrictions by category still apply. By Canadian we mean *a person with a Canadian social insurance number*.

The Curatorial Writing Awards were instituted by OAAG in 1991 to recognize, support, encourage and vigorously advance the development and publishing of curatorial writing by Canadian art curators. They are an integral component of the OAAG Awards. In 2018, the Curatorial Writing Awards were converted to certificate Awards, in keeping with all other OAAG Awards. These Awards are certificate awards presented to the nominated writers.

14. Art Writing Award

Recognizing other original commissioned art writing published in the relevant nomination year by OAAG members in relation to their exhibitions, activities or programs. These nominations can include art texts by educators, artists or critical writers that may not fall naturally within the Curatorial Writing Awards. That is only to say that **the writer does not have to be a curator or Canadian**. This Award is a certificate award presented to the nominated writer.

17. Art Publication Award

Recognizing extraordinary visual art book, video, film or website projects originated and developed in a production relationship with eligible OAAG members. These are certificate awards presented to the producing art organization, citing the chief creative project contributors, including organization or contract staff, contributing visual artists, production designers, and technical contributors. The jury will have the option of citing up to two (2) gallery publications.

Assessed by Jury Three

Presented to the nominated graphic designers.

18-24. Design Awards

Recognizing the highest standards of excellence and achievement by eligible OAAG member galleries in graphic design and material execution for printed or published materials that are the work of in-house or contract designers published by eligible OAAG members.

The OAAG Design Awards were the first Awards to be instituted by the Ontario Association of Art Galleries and are an integral component of the OAAG Awards. These are certificate awards citing the nominating organization, the project, and the graphic designer(s). The jury may present up to seven (7) awards.

Assessed by Jury Four

Presented by the nominating gallery to the cited award winner(s).

25. Key Partnership Award

The external nominee can be an entity or an individual and will have provided **remarkable** sustained financial support in the eligible period. This support can be through an annual donation or **key** sponsorship of an exhibition or **innovative** program, donation of **key** materials to your library or collection, or an **extraordinary** contribution **significantly enhancing** your organization's capacity to reach into the community or deliver new programs to new audiences. One award may be presented.

26. Lifetime Achievement

The Colleague Award for Lifetime Achievement is an award of artistic merit and professional service to the field and is presented to the nominated individual. It celebrates significant moments of extraordinary annual artistic activity or career achievement. This is a certificate Award distinguishing an individual living Designated Representative, or Colleague member of OAAG who has provided a sustained and extraordinary professional contribution to the Ontario public art gallery community over at least 25 years of active service. **Your organization's nomination for the Lifetime Achievement Award must be supported by letters from directors of two (2) more OAAG member organizations in addition to your own,** demonstrating the history and impact of the contribution of the nominee to the organization and to the public art gallery community. One award may be presented.

27. Colleague of the Year

Recognizing extraordinary achievement by professional colleagues working in and with their gallery whose roles to date have not been fully cited by the OAAG Awards. **That is to say, this award is open to all those who are not directors, curators, public programmers or educators.** Gallery Directors are encouraged to nominate their colleague professionals working in the areas of administration, fundraising, marketing, communications, security, and physical plant for extraordinary achievement in the previous year. Programming roles that are eligible to be recognized with this award do include Volunteer Coordination, Collections Management, Registration, Exhibition Coordination, and Installation. One award may be presented.

28. Volunteer Award

Recognizing a volunteer who has **significantly enhanced the gallery's core activities**, demonstrating an **extraordinary sustained voluntary contribution** that has made a **concrete difference** for the nominating gallery. This voluntary role could be as an individual, whether program-related or administrative, as a member of a volunteer committee, through remarkable board service, as a volunteer events coordinator or in another significant way. One award may be presented.

NOMINATION COVER SHEET

2018 OAAG Awards

Submit only one (1) copy of this cover sheet.

Your Organization Name _____

Your OAAG Designated Representative _____

City _____ Postal Code _____

A. Your OAAG Membership Class (Check One)

Art Gallery Affiliate Business Member Colleague Member

B. Your Eligibility Status

Is your OAAG membership current? Have you cleared all outstanding invoices?

YES My OAAG membership is paid up in full, in the current year 2018-2018.

NO Not sure? Email members@oaag.org

C. Your Awards Contact Person

Notifications of Awards concerning your nominations will be directed to:

Name _____

Position _____

Email _____

Daytime Phone _____

D. Return of Nomination Materials

Publications submitted to Jury One will not be returned. If you would like submitted materials returned, please fill out the courier information below:

Completed courier slip attached *or* Cheque for \$10 attached

Return Shipping Address: _____

E. Director's Authorization and Attestation of Project Originality

Gallery Director authorizes the nomination of all materials submitted.

Original content sources have been acknowledged in the nominated project.

Signature of Gallery Director _____

Nomination Form

EXHIBITION AWARDS

Organization _____

Jury One

Awards 1-10. **Exhibition Awards**

Maximum: one (1) nomination per eligible category.

1. **Exhibition of the Year** *Budget over \$50,000*

2-3. **Exhibition of the Year** *Budget over \$20,000*

Categories Thematic

Monographic (Solo exhibition by a single artist or single artist group)

4-5. **Exhibition of the Year** *Budget under \$20,000*

Categories Thematic

Monographic (Solo exhibition by a single artist or single artist group)

6. **Exhibition of the Year** *Budget under \$10,000*

7. **Innovation in a Collections-Based Exhibition**

8. **First Exhibition in a Public Art Gallery**

9. **Best Exhibition in a Commercial Gallery** *Art Gallery, Affiliate or Business* Members may nominate an OAAG Business Member for this category.

10. All exhibition nominations will also be adjudicated for extraordinary achievement in **Exhibition Installation and Design**.

Organizing Exhibition Curator (s) _____

Exhibition Title _____

Venue(s) _____

Date _____

Exhibition Designer(s) _____

Exhibition Coordinator(s) _____

of Artists _____

of Toronto Artists (if applicable) _____

Gallery Installation Team _____

Partnering Galleries _____

See Support Materials Checklist.

Nomination Form

CURATORIAL WRITING AWARDS

Organization _____

Jury Two

Awards 11-13. **Curatorial Writing Awards**

Maximum: a total of three (3) nominations over all categories. Galleries can nominate multiple submissions under one category, as long as their nominations remain within the maximum of submissions.

Categories

- 11. **Major Text** over 5000 words
- 12. **Text** 2000-5000 words
- 13. **Short Text** under 2000 words

Nominated Writer _____

Title of Nominated Text _____

Publication Title _____

Related Exhibition _____

of Artists (if applicable) _____

of Toronto Artists (if applicable) _____

Partnering Publishing Galleries _____

Publication Year _____ Month _____ Word Count _____

Mode of Publication: Book Periodical Web URL: _____

See Support Materials Checklist.

Nomination Form

ART WRITING AWARD

Organization _____

Jury Two

Award 14. **Art Writing**

Maximum: a total of one (1) nomination.

Recognizing other original art writing commissioned and published in the relevant nomination year by OAG members in relation to their programs.

A text may be considered for this category on the grounds that it is *not* eligible for the Curatorial Writing Awards as follows:

Check if/as appropriate:

The writer is not writing as a curator.

The writer is not Canadian.

Nominated Writer _____

Title _____

Publication Title _____

Related Exhibition _____

of Artists (if applicable) _____

of Toronto Artists (if applicable) _____

Partnering Publishing Galleries _____

Publication Year _____ Month _____ Word Count _____

Mode of Publication: Book Periodical Web URL: _____

See Support Materials Checklist.

Nomination Form

PUBLIC PROGRAM AWARD

Organization _____

Jury One

Award 15. **Public Program Award**

Maximum: one (1) nomination.

Intended Public Audience(s)

General

Specified _____

Nominated Curator(s) or Public Programmer(s) _____

Program Title _____

Program Dates _____

of Artists (if applicable) _____

of Toronto Artists (if applicable) _____

Number of attendees in program _____

See Support Materials Checklist.

Nomination Form

EDUCATION AWARD

Organization _____

Jury One

Award 16. **Education Award**

Maximum: Two (2) nominations in total.

Nomination Type

Gallery program: School Family Individuals

In-school program: Elementary Secondary Post-secondary

Staff or Volunteer Professional Development

Digital Project Web Address _____

Nominated Educator(s) _____

Project Title _____

Project Dates _____

Related Exhibition _____

of Artists (if applicable) _____

of Toronto Artists (if applicable) _____

Number of participants _____

Curriculum relevance (if applicable) _____

See Support Materials Checklist.

Nomination Form

ART PUBLICATION AWARD

Organization _____

Jury Two

Award 17. **Art Publication Award**

Maximum: total of two (2) nominations over all types of publications.

Types of Publications

- Art Book
- Video Compilation Project
- Documentary Film
- Other (can include project websites)

Gallery Project Coordinator _____

Project Title _____

Related Exhibition _____

Web Designer(s)/Developer(s) _____

Related Curator(s) _____

Writer(s) _____

of Artists (if applicable) _____

of Toronto Artists (if applicable) _____

Editor(s) _____

Launch / Publication Date Month _____ Year _____

Bilingual

Distribution Date Month _____ Year _____ / Edition Size _____

Significant Distribution Details _____

*See Support Materials Checklist.**

**only submit video or film support for Award 17. Art Publication Award if the type of publication is a 'Video Compilation Project' or 'Documentary Film'. For any other types of art publication (i.e Art Book) this support material is not required.*

Nomination Form

DESIGN AWARDS

Organization _____

Jury Three

Awards 18-24. **Design Awards**

Maximum: a total of five (5) nominations over all categories.

Categories

- Art Book
- Exhibition Catalogue *An exhibition catalogue includes a list of exhibited artworks.*
- Serial Publication (magazine/newsletter)
- Other Exhibition or Gallery Publications (poster/brochure)
- Digital Project Web Address _____
- Identity Renewal
- Budget under \$1500

Graphic Designer(s) _____

Project Title _____

Exhibited Artists _____

of Artists _____

of Toronto Artists (if applicable) _____

Publishers _____

Publication Date Month _____ Year _____

Distribution Strategy _____

Audience or Distribution Numbers _____

See Support Materials Checklist.

Nomination Form

KEY GALLERY PARTNERSHIP AWARD

Organization _____

Jury Four

Award 25. **Key Gallery Partnership Award**

Maximum: one (1) nomination in total.

Nomination Type

- An individual
- An Ontario corporation
- An Ontario foundation

Nominated Partner(s) _____

Project Title _____

Project Dates _____

See Support Materials Checklist.

Nomination Form

LIFETIME ACHIEVEMENT

Organization _____

Jury Four

Award 26. **Lifetime Achievement**

Maximum: one (1) nomination.

Designated Representative

Complimentary Colleague

Colleague Member

Name _____

Current Staff Position (if applicable) _____

Years of Service _____

Two Additional Supporting OAAG Member Organizations

- Director: _____
Organization: _____
- Director: _____
Organization: _____

See Support Materials Checklist.

Nomination Form

COLLEAGUE OF THE YEAR

Organization _____

Jury Four

Award 27. **Colleague of the Year**

Maximum: one (1) nomination.

Professional working in or with an OAAG Member institution

Colleague Member

Name _____

Current Staff Position (as applicable) _____

Years of Service _____

See Support Materials Checklist.

Nomination Form

VOLUNTEER AWARD

Organization _____

Jury Four

Award 28. **Volunteer Award**

Maximum: one (1) nomination.

Nominated Volunteer _____

Volunteer Position *if appropriate* _____

Term of Volunteer Service _____

Project *if appropriate* _____

See Support Materials Checklist.

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Required Nomination Support Materials	For Jury One			For Jury Two	
	The same three jurors read all Award nominations for Awards 1-17. Send <u>only three copies (one for each for each juror)</u> of a publication.			The same three jurors read all Award nominations for Awards 11-14, and 17. Send <u>only three copies (one for each for each juror)</u> of a publication.	
	1-10. Exhibition Award	15. Public Program Award	16. Education Award	11-14. Writing Awards	17. Art Publication Award
Publication Submissions Hard copies required	☐ Three copies of publication	☐ Three copies of publication or text	☐ Three copies of publication or text	☐ Three copies of publication or text	☐ Three copies of publication
Nomination Defense (250 words)	☐ One copy	☐ One copy	☐ One copy		☐ One copy
List of Exhibited Artists	☐ One copy	☐ One copy	☐ One copy	☐ One copy	☐ One copy
Up to 10 Jpegs 768 x max. of 1024 pixels, max. 1MB each, on CD or USB	☐ Up to 10 Jpegs	☐ Up to 10 Jpegs	☐ Up to 10 Jpegs		☐ Cover image only
Video or Film Support	☐ Max. 2 min. Quick Time, DVD				☐ One copy*
Technical Outline (up to 250 words)	☐ One copy <i>Required</i>	☐ One copy <i>Optional</i>	☐ One copy <i>Optional</i>		

**only submit video or film support for Award 17. Art Publication Award if the type of publication is a 'Video Compilation Project' or 'Documentary Film'. For any other types of art publication (i.e Art Book) this support material is not required.*

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Required Nomination Support Materials	For Jury Three We need just one copy of each nominated publication for this jury.	For Jury Four			
	18-24. Design Awards	25. Key Partnership Award	26. Lifetime Achievement Award	27. Colleague Award	28. Volunteer Award
Publication Submissions Hard copies required	☐ One copy of publication	☐ One copy <i>As applicable</i>	☐ One copy <i>As applicable</i>		
Nomination Defense (250 words)		☐ Letter signed by your Director.	☐ Letter signed by your Director.	☐ Letter signed by your Director.	☐ Letter signed by your Director.
List of Exhibited Artists / Contributors	☐ One copy	☐ One copy, if applicable			
Support Letters			☐ Two more letters.		
Short Bios of Contributors / Award Nominees		☐ One copy			
Up to 10 Jpegs 768 x max. of 1024 pixels, max. 1MB each on CD or USB	☐ 1 Jpeg of the publication cover	☐ Up to 10 Jpegs	☐ Photo of Nominee	☐ Photo of Nominee	☐ Photo of Nominee
Nominee's full CV			☐ One copy		☐ One copy

DEFINITIONS AND FAQ

WHAT IS A TECHNICAL OUTLINE AND WHAT SHOULD BE INCLUDED?

The technical outline is the physical production of the exhibition. It should include the orientation and spatial organization of the exhibition. It should mention the design and the production that ensures the exhibition is maintainable and robust for the length of the exhibition. It can include the type of artworks featured in the exhibition, the panels and written materials included (i.e. text panels, brochures, etc.) and the general transformation of the exhibition space.

WHAT IS A NOMINATION DEFENSE AND WHAT SHOULD BE INCLUDED?

The nomination defense should include the focus of the nominated exhibition. It should discuss the intended audience, how it impacted the community and general public. The nomination defense should explain why the exhibition was important to the visual arts sector.